

United Coconut Planters Life Assurance Corporation  
**Trainings 2021**

<b>Date</b>	<b>Time</b>	<b>Training</b>	<b>Facilitators</b>	<b>Participants</b>
February 1-11, 2021	1:30 - 3:30 PM	People Mangament 101 Batch 2	Roger Martin Ruiz	42
February 5-6, 2021	1:30 - 3:30 PM	People Mangament 101 Batch 1	Roger Martin Ruiz	78
February 19, 2021	1:30 - 3:30 PM	Speak with Power and Confidence	Kristoffer De Guzman	119
February 26, 2021	1:30 - 3:30 PM	Customer Service in the New Normal	Kristoffer De Guzman	133
March 5, 2021	1:30 - 3:30 PM	Time & Stress mangement	Kristoffer De Guzman	83
March 12, 2021	1:30 - 3:30 PM	Managing Effective Meetings	Roger Martin Ruiz	132
April 8, 2021	1:30 - 3:30 PM	Financial Wellness	Kristoffer De Guzman Christopher Ponce	82
April 16, 2021	1:30 - 3:30 PM	HR 101 : Hiring Done Right	Roger Martin Ruiz	77
April 28, 2021	1:30 - 3:30 PM	Anti Money Laundering Seminar	Atty. James Bryan Tan Atty. Ding Tayag	47
May 7, 2021	1:30 - 3:30 PM	Online Meeting Etiquette	Kristoffer De Guzman	191
May 21, 2021	1:30 - 3:30 PM	HR 101 : Performance Evaluation	Roger Martin Ruiz	115
May 31, 2021	1:30 - 3:30 PM	How to not make your tasks wait	Kristoffer De Guzman	133
June 10-24, 2021	9:00 AM - 5:00 PM	Internal Quality Audit	Anton Javier	13
June 14, 2021	9:00 AM - 2:00 PM	Newly Promoted Officers Orientation	Human Resources	25
June 18, 2021	1:00 - 4:00 PM	Practical business writing tips and tricks	Kristoffer De Guzman	257
June 25, 2021	1:00 - 3:00 PM	Document Controller Referesher Course	Kristoffer De Guzman	39
June 30, 2021	1:30 - 3:30 PM	Kapihan Session : On health and Covid Vaccines	Dr. Jerimiah Trinidad Dr. Karmela So Roger Martin Ruiz	179
July 7, 2021	5:30 - 7:30 PM	Business Writing Etiquette Webinar   CX Exclusive	Kristoffer De Guzman	23
July 16, 2021	1:30 - 2:30 PM	It's Okay not to be okay : Stress Management & Its benefits	Rafaella Y. Javellosa, PTRP	138
August 9-20, 2021	9:00 AM - 5:00 PM	Lead Auditor Course	Anton Javier	10
August 27, 2021	1:00 - 4:00 PM	Kapihan Session: Basic Emergency Preparedness	Dino Juan	173

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September 10, 2021	1:00 - 3:00 PM	MS 365 : MS TO DO & MS PLANNER	Kristoffer De Guzman Joey Domingo	271
September 22-24, 2021	9:00 AM - 5:00 PM	Think on Your Feet	People Ignite	17
September 24-25, 2021	9:00 - 11:00 AM	MS 365 : MS TO DO & MS PLANNER   Bancassurance Exclusive	Kristoffer De Guzman Joey Domingo	52
September 27, 2021	9:00 - 12:00 NN	Anti Money Laundering Seminar	Atty. James Bryan Tan Atty. Ding Tayag	41