

November 17, 2022

**ATTY. JOSE MARTIN A. LOON**  
President & CEO  
5/F Cocolife Building  
6807 Ayala Ave., Makati City

**NOTICE OF JOINT BOARD OF DIRECTORS  
AND EXECUTIVE COMMITTEE MEETING**

Dear President Loon:

Please be advised that a **JOINT MEETING** of the **BOARD OF DIRECTORS** and the **EXECUTIVE COMMITTEE** of the **UNITED COCONUT PLANTERS LIFE ASSURANCE CORPORATION (COCOLIFE)** will be held on **Friday, 25 November 2022, at four o'clock in the afternoon (4:00 P.M.)**.

In light of the current situation with regard to the pandemic, directors who wish to physically attend the meeting may do so at the Executive Dining Lounge, 6/F COCOLIFE Building. Directors who opt to join the meeting through remote communication may do so via videoconferencing.

If for any reason you cannot attend the meeting, please advise the undersigned at telephone number (02) 8812-9015 local 242 so that we may be properly guided.

Thank you.

Very truly yours,



**NARCISO P. NARIO, JR.**  
Corporate Secretary