

## SECRETARY'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS:

I, **NARCISO P. NARIO, JR.**, of legal age, Filipino, with business and postal address at 7<sup>th</sup> Floor COCOLIFE Building, 6807 Ayala Avenue, Makati City, 1226, after having been duly sworn to in accordance with law, do hereby depose and say that:

1. I am the duly elected and incumbent Corporate Secretary of the **United Coconut Planters Life Assurance Corporation (COCOLIFE)**, a corporation duly organized and existing under Philippine laws, with office address at COCOLIFE Bldg., 6807 Ayala Avenue, Makati City, 1226;
2. I am the custodian of the corporate books and records of the Corporation, including the Minutes of Meetings and Resolutions of its Board of Directors;
3. At the Joint Meeting of the Board of Directors and the Executive Committee of COCOLIFE held on 31 March 2023 at the Executive Dining Lounge, 6<sup>th</sup> Floor COCOLIFE Bldg., 6807 Ayala Avenue, Makati City, 1226, at which meeting a quorum was present and acting throughout, the following excerpts, as reflected in the minutes of said meeting, are herein quoted as follows:

*“The Corporate Secretary submitted the Committee Report, containing the acts of the Board Committees, for the Board’s approval and/or appropriate action, as follows:*

xxx

***V. Joint Meeting of the SIOCOM, LOC, Executive Committee (EXECOM) and Nomination and Compensation Committee (NOMCOM). Convened on 20 March 2023.***

***A. The Committees approved the Minutes of the following Meetings:***

1. *For EXECOM and NOMCOM: Joint Meeting of EXECOM and NOMCOM, held on 21 February 2023;*
2. *For LOC: Joint Meeting of SIOCOM and LOC in both Regular and Executive Sessions held on 08 March 2023*
3. *For SIOCOM: Joint Meeting of SIOCOM and ROC held on 15 March 2023.*

***B. The Committees were apprised on and noted the following:***

- a. *Investment Portfolio of COCOPLANS;*
- b. *2022 Employee Engagement Survey*

xxx

***Thereafter, upon motion duly made and seconded, the Board unanimously passed and approved the following resolutions:***

xxx.”

4. I am executing this Certificate to attest to the truth of the foregoing, and that the said excerpts from the abovementioned Minutes are a faithful reproduction thereof, and have not been repealed, altered or otherwise modified up to the present.

FURTHER AFFIANT SAYETH NAUGHT.


IN WITNESS WHEREOF, I have hereunto set my hand on this DEC 29 2023 day of 2023 at the City of Makati, Philippines.



**NARCISO P. NARIO, JR.**  
Corporate Secretary

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of DEC 29 2023 2023 affiant exhibiting to me his Unified Multi-Purpose ID CRN-0111-2766281-2 and Driver's License N02-82-057709.

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Page No. 98 ;  
Book No. XI ;  
Series of 2023.



**ALDO CAN MARCO R. DEL ROSARIO**  
Notary Public for Makati City  
Until December 31, 2023  
Commission No. M-123  
Roll No. 75688  
PTR No. 9563812 / 01-03-2023 / Makati City  
IBP No. 239193 / 11-10-2022  
MCLE No. VII-0013015  
7<sup>th</sup> Floor COCOLIFE Bldg. 6807 Ayala Avenue, Makati City